

**ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD MEETING**

ADRA Office  
4919 Jamestown Avenue, Suite 203  
Baton Rouge, LA 70808  
September 16, 2016  
10:00 A.M.

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of July 31, 2016 Minutes: Bernadine Williams, Secretary/Treasurer
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
  - a) July 2016
  - b) August 2016
- VI. Public Questions or Comments
- VII. New Business
  - a) Approval of Applicants to be Credentialed
  - b) Act 587 Cash Management Review Board Discussion
  - c) SCR 65 Task Force Q&A Discussion
- VIII. Old Business
  - a) SCR No.65 Task Force on Meaningful Oversight Update- Roy Bass
  - b) HRC 113 Louisiana Commission on Preventing Opioid Abuse
  - c) Annual Financial Comprehensive Report
- IX. Executive Director's Report: Lauren Lear , Executive Director

Adjourn Meeting: Next meeting date: Friday, November 18, 2016; 10:00 a.m. @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, Louisiana.

**Minutes**

Regular Meeting of Addictive Disorder Regulatory Authority Board

Friday, September 16, 2016 at 10:00 a.m.

Held at:

ADRA

4919 Jamestown Avenue Suite 203

Baton Rouge, LA 70808

*I. Call to Order*

The September 16, 2016 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Bass at approximately 10:03A.M. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

*II. Roll Call (Attachment 1)*

**Members Present:**

Roy Bass, LAC, CCGC, Chairman

Paul Schoen, LAC, CCGC, Vice-Chairman

Catherine Lemieux, PH.D LCSW

Deborah Thomas, PH.D, LPP

Bernadine Williams, LAC, CCS, CCGC Secretary/Treasurer

Shaneeeka Harrison, LAC

Martin Thibodeaux, LAC

**Members Absent:**

Dr. Ken Roy MD

**ADRA Staff Present:**

Lauren Lear, Executive Director

Keisha Franklin, Assistant Director

Bilan Spears, Administrative Assistant

Celia Cangelosi, Board Attorney

*III. Public Introductions*

Marolon Mangham

*IV. Approval of July 31, 2016 Minutes (Attachment 2)*

A draft of the July 31, 2016 board meeting minutes was presented for approval. A motion was made to approve the minutes by Martin Thibodeaux and seconded Deborah Thomas. The motion was approved after a unanimous vote in the affirmative.

*V. Treasurer's Report (Attachment 3)*

The July and August Treasurer's Reports were presented by Lauren Lear. A motion was made by Paul Schoen and seconded by Shaneeeka Harrison to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

*VI. Public Questions or Comments*

Marolon Mangham: There is a workforce forum through SAHMSA and NAADAC at Southern University next week. IC&RC meeting is coming up. Lauren and Marolon will be in attendance for both.

*VII. New Business*

a. Approval of Applicants to be Credentialed

A motion was made by Bernadine Williams and seconded by Shaneeka Harrison to approve the applicants listed as credentialed. The motion was approved after a unanimous vote in the affirmative.

b. Act 587 Cash Management Review Board Discussion:

The legislature passed Act 587 in order to require boards to file quarterly to provide more transparency and accountability. ADRA board CPA assisted in compiling the reports and the requested information was submitted on time. ADRA board attorney suggested that the report should include the CD funds as well and include an explanation that ADRA operates in a deficit and the funds are to cover operating expenses.

c. SCR 65 Taskforce Q&A Discussion:

There was a list of questions that resulted from the first taskforce meeting. ADRA board attorney pulled the majority of the responses from the statute, but there were a few other questions that needed to be reviewed by the board. The board reviewed the questions that needed to be answering. The main topic of discussion was to include a new orientation/training refresher course organized for new board members. The present composition of our board has some diversity. The board would like to be able to ensure that we can sustain that. The taskforce brought up that it may be beneficial to include consumers to boards to increase diversity and improve impartiality. How could our board benefit from including non-market participants? The board feels as though we would spend more time attempting to explain processes to these non-market participants. In addition, we would have to go through legislation to change the statute to include new language to consist of a more diverse board.

*VIII. Old Business*

a) SCR 65 Task Force on Meaningful Oversight Meeting Update – Roy Bass

Information from taskforce meeting was communicated during the Q&A discussion.

b) HCR 113 Louisiana Commission Report:

The first meeting was rescheduled for Monday, September 26<sup>th</sup> at 2:30. Deborah Thomas will be in attendance and will give an update at the next board meeting.

**Minutes of ADRA Board Meeting of 9/16/2016**

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c) Annual Financial Comprehensive Report:

An engagement letter was received from Bill Gaines on 9/7 and was accepted by legislative auditor on 9/13. Because of the flood, the deadline for the annual fiscal report was extended. Since that time we have not heard back from Mary Sue or Bill. ADRA CPA helped to complete the AFR and it was submitted on time.

X. Executive Director's Report: Lauren Lear, Executive Director

- a. ADRA received a statement from Division of Administration Office of Risk Management for liability insurance. The contact listed has been emailed to inquire as to the validity of the amount quoted. Will update at next board meeting.
- b. Met with the Prevention Systems Committee. There was a few presentations from some prevention groups in the area and information on resources for those affected by the recent flood. The next meeting will be held in November.
- c. All travel arrangement for IC&RC conference has been made. Lauren will fly out on Tuesday morning on October 18<sup>th</sup> and stay until the afternoon of October 20<sup>th</sup> then fly home. She and Marolon will provide an update at the next board meeting
- d. There are events at Southern on September 21<sup>st</sup> and at SUNO on September 27<sup>th</sup> that ADRA will attend.
- e. Since the flood, things have been a bit hectic at the office. ADRA staff are working diligently to make it work.

Next meeting date: Friday, November 18, 2016; 11:00 a.m. @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, LA.

A motion was made Martin Thibodeaux and seconded by Deborah Thomas to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

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Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer